



# KANDI RAJ COLLEGE

(Govt. Sponsored)

NAAC Accredited - Grade: B+

Kandi, Murshidabad, West Bengal- 742137

☎ 03484 255230  
✉ principalkrc.krc@gmail.com  
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🌐 [www.krc.edu.in](http://www.krc.edu.in)

A meeting of the Internal Quality Assurance Cell is held on 22.03.2024. The following members were present:

Sl. No.	Name	Designation and/or Position in IQAC
1	Dr. Soma Datta	Principal & Chair Person of the IQAC
2	Dr. Bandhu Prasad	Sr. Faculty & Coordinator of IQAC
3	Dr. Hena Sinha	Principal, Berhampore Girls' College, Member of Governing Body, University Representative
4	Mr. Rabiul Haque	Member of Governing Body, Govt. Representative
5	Mr. Dwarakeswar Dutta	Faculty Member
6	Mr. Jayanta Basu	Faculty Member
7	Dr. Nasiruddin Mondal	Faculty Member
8	Mr. Srimonta Mondal	Faculty Member
9	Dr. Ananta Patra	Faculty Member
10	Mr. Sourav Majumdar	Faculty Member
11	Mr. Abhijit Dutta	Faculty Member
12	Dr. Sukanya Sarka	Faculty Member
13	Dr. Pradip Bera	Bursar, Administrative Member
14	Mr. Himan Chowdhury	Librarian, Administrative Member
15	Mr. Debashis Saha	Head Clerk, Administrative Member
16	Mr. Sumanta Sinha	Accountant, Administrative Member
17	Mr. Sayan Islam	Student Representative
18	Ms. Enakshi Dhar	Student Representative
19	Mr. Ujjal Dey	Member from the Local Society
20	Mr. Koushik Sengupta	Member from the Local Society
21	Mr. Arupratan Dutta	Member from the Industry & President of Alumni
22	Ms. Hasi Thakur	Vice President of Alumni
23	Mr. Sudip Bhattacharjee	Secretary of Alumni

Proceedings and Minutes of the IQAC meeting held on 22/03/2024 at 1:30 P.M in the IQAC Room, Kandi Raj College.

Dr. Bandhu Prasad, being the Coordinator of IQAC, welcomed the members and started the discussion.

*Soma Datta*

DR. SOMA DATTA  
Principal & Secretary  
Kandi Raj College  
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1. The minutes of the previous meeting held on 21/12/2023 was read and duly approved by the members.
2. Dr. Bandhu Prasad, the coordinator, raised the issue that since the college is now accredited by NAAC, the Annual Quality Assurance Report (AQAR) will have to be submitted in December 2024. Therefore, it is resolved that all teaching and non-teaching staff will need to get involved committee-wise in preparing the documents.
3. The Principal informed the members that Departments should organize seminars related to NEP 2020. It is resolved that departments will organize seminars and the necessary financial support will be provided by the college. The matter is further referred to the finance committee to formulate a strategy in this regard.
4. The Principal informed the members that Annual Maintenance Contract (AMC) Services are essential to save instruments like photocopy machines, water purifiers etc. Therefore, it is resolved that necessary steps be taken by the college to implement such services. It is also resolved that the college office will contact vendors offering such services, which will then be processed through purchase and finance committees.
5. Several Faculty members raised concern that the roof of the New Building (Adjacent to the main building) is in a poor state and needs immediate maintenance. The members discussed the matter and it is resolved that the roof shading on the 2<sup>nd</sup> floor of the above-mentioned building should be done subject to the availability of funds. The matter is further referred to the Building and Finance committee for their valuable inputs.
6. Several Faculty members raised the issue that after the implementation of NEP 2020, most faculty members are facing a very serious problem in taking regular classes due to severe shortage of class rooms. Considering the seriousness of the issue, it is resolved that the principal should take necessary initiatives and raise the issue in the Governing Body of the college, so as to make a comprehensive plan to tackle this problem. Inputs from the Building and Finance committee of the college are also sought in this matter.
7. Dr. Bandhu Prasad, the coordinator, raised the issue that the work done on the NH Room, which is designated to be the main seminar hall of the college, is far from

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completion.

Installation of Air conditioners (AC), Fans, proper sound systems etc. are some of the works that are still pending. As a result, at present no programme/function could be organized there. It is resolved therefore that the work on the NH Room should be completed as soon as possible and the principal is requested to kindly take initiatives in this matter.

Item 1: Dr. Bandhu Prasad, Coordinator of IQAC reports in the meeting that as per existing rules and regulations laid by Govt. / Competent authority through CAS the promotion of the Dr. Debabrata Pal, Dr. Nepal Biswas of the college through CAS from Assistant Professor, Stage -II (Level 11) to Assistant Professor, Stage III (Level 12) have been due from 10/08/2020, 12/04/2021 respectively.

The IQAC considered the cases and after careful verification of all the relevant papers of concerned teachers, it is found that all the relevant papers placed by the concerned teachers for their promotion are O.K. and hence recommended for their promotion accordingly with effect from their respective due dates for the same as stated above and unanimously resolved that the Principal be requested to take necessary actions in this connection and move the matter with Director of Public Instructions/competent authority with necessary papers and do the needful so that the aforesaid teachers of this college can get their respective promotions as early as possible.

Item 2: The students' representative raised the issue that prizes could be given to the best student from first semester to fifth semester in each department in order to motivate the students. Members welcomed the idea. It is resolved that the

Principal will take up the issue in the next Governing Body meeting.

This meeting ends here with thanks to and from the Chair.

Dr. Bandhu Prasad  
Co-coordinator of IQAC  
Kandi Raj College

  
DR. SOMA DATTA  
Principal & Secretary  
Kandi Raj College  
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